

SPEECH AND DRAMA TUITION 2016
Cecily G M Archer - Speech Tutor

F.S.B. (Public Speaking & Communication), F.T.C.L., L.L.C.M. (Speech & Drama)
Dip. Edit, T.T.C., R.T.S.C.A., Accredited Speech NZ Examiner

1. Tuition is available for girls from Year 3 upwards. Junior students come in groups during school time. Arrangements are made with the class teacher so that lessons take place to fit in with and complement the classroom programme. From Year 7 upwards, classes are held during lunchtime, after school or on an approved rotating timetable. Students from Year 4 onwards are encouraged to sit the Speech NZ examinations at the end of Term Three.

There are 30 speech lessons during the year, divided into three 10-lesson terms which do not coincide with the school Terms. There are no lessons during the holidays or when students are involved with special class activities such as camps, outings, productions etc. Twice during the year, usually in June and October, as part of my professional development, I examine for Speech New Zealand. At these times there will be no lessons.

2. The Speech and Drama programme aims at developing confidence and ability in all areas of Oral Communication through such activities as;
 - Exercises to develop clear articulation, pleasant voice, correct grammar and good speaking habits
 - Conversation, discussion, interviews and telephoning exercises
 - Prepared and impromptu talks involving extempore and spontaneous speaking
 - Social speeches and courtesy exercises
 - Demonstrating, instructing and presenting running commentaries
 - Poetry speaking, Drama games, Reading aloud
 - Role-play, Improvisation and Drama

3. Fees are payable directly to me at the beginning of each term and are payable within four weeks.

Junior	\$105.00 per Term	
Intermediate	\$115.00 per Term	
Secondary	Year 9 group lessons	\$120.00 per Term
	Lessons in pairs	\$125.00 per Term
	Individual lessons	\$142.00 per Term
	Diploma Studies	\$245.00 per Term

An administration and photocopying fee is added to the first term account only. This is between \$12.00 and \$20.00 per student depending on the level of study.

4. A genuine commitment is required by the student throughout the year in order to obtain the best results. The student must attend regularly and should come to lessons fully prepared. Lessons may be terminated by the student or tutor at the end of a Term, should any problems arise.
5. The Itinerant Tutor programme is part of the Music and Performing Arts Programme and incurs the registration fee.

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I wish to enrol my daughter for Speech and Drama lessons in 2016 and I agree to the above terms and conditions

Name _____ School Year 2016

Years 7–13 pupils ONLY: I could attend classes after school on Wednesday / Thursday (Please Circle)

Name and address to which account is to be sent.

Mr/Mrs/Ms/Dr _____ Telephone _____

Email _____

Signature Parent / Guardian: _____ Date _____

TO BE HANDED IN TO SCHOOL RECEPTION