

**PIANO TUITION 2016**  
**Tutor: Janey MacKenzie**

B.Mus (Performance) University of Auckland, Diploma of Teaching  
Associate Trinity College of London (Piano)

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**TERMS AND CONDITIONS:**

1. Lessons are weekly and schedules are decided through the Itinerant Tutor timetable process. Junior School students have a suitable set time, in consultation with the classroom teacher. Secondary students' lessons are normally on an approved rotating timetable, or approved set time.
2. Lessons are individual and are charged at \$30.00 per half hour, on a per Term basis. Accounts will be sent near the beginning of each Term and are payable within four weeks. Any account adjustments will be included in the following Term's invoice.
3. Where a student misses a lesson through illness or other good reason, and notifies the Tutor in good time, the Tutor will make every effort to reschedule the lesson. Lessons are not normally refundable. Absences by the Tutor will not be charged.
4. A high level of commitment is required by the student throughout the year to obtain the best results. She should maintain excellent attendance; come to lessons prepared and should maintain a regular schedule of practice. Lessons may be terminated by the student or tutor at the end of a term, should any problems arise.
5. Parents are welcome to attend the first lesson, to meet the Tutor and discuss any issues.
6. The Itinerant Tutor programme is part of the Music and Performing Arts Programme and incurs the Registration fee.

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**Janey MacKenzie**

Student's name: \_\_\_\_\_ Class: \_\_\_\_\_ Age: \_\_\_\_\_

I wish to enrol my daughter for Piano tuition.

Name of Parent to whom account is to be sent: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Parent Mobile: \_\_\_\_\_

Student Mobile (extremely helpful): \_\_\_\_\_

I agree to the above terms and conditions of enrolment:

Signature Parent / Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

**PLEASE RETURN TO RECEPTION**